

Christ Presbyterian Church Job Description
Director of Children Ministries

POSITION PURPOSE: The Director of Children Ministries leads the children's ministry of Christ Presbyterian Church (CPC), in providing an environment for children's spiritual growth.

POSITION HELD BY:

SUPERVISES: Children's Ministry Team

DIRECT REPORT: Director of Ministries

POSITION OUTCOMES/EXPECTATIONS:

Leadership:

- I. Support CPC Sunday Worship, Missional Communities, and Parties through championing, encouraging, and personal participation in these environments
- II. Provide pastoral care and leadership for young families and couples
- III. Facilitate and support Hospitable Worship, Missional Communities and Parties among young families and couples
- IV. Work with the Director of Assimilation on an intentional, hospitable assimilation strategy for young families and couples
- V. Model the mission and values of CPC especially in relationship to MCs who are united around life together and common service and witness in Nashville and the world, and celebrating these relationships through Parties and other activities
- VI. Take primary leadership in fostering a cross-generational "surrogate family" culture at CPC, per our Senior Pastor's sermon entitled, "Jesus Loves the Children."
- VII. Full alignment with the theology and philosophy of ministry as communicated in and through CPC101
- VIII. Seek to include all of the different students who are a part of the CPC children's ministry, by understanding the specific needs and nuances of the children's culture at both CPC and in Nashville.
- IX. Develop and implement both long and short term vision for Children's ministry that supports the vision/mission of CPC, and anticipates the changing demographics and required methodologies to reach our children
- X. Shape the Children's Ministry to connect the gospel with both believers and unbelievers, while making it both intelligible and hospitable

Administrative:

- I. Pursue an intimate relationship with the Lord including daily times of devotion, prayer, and study as well as sought areas of Christian maturity

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- II. Implement and/or revise a curriculum strategy for teaching within the children's ministry (including teaching at Sunday School, Camps, other special events)
 - III. Have an active presence on Senior Staff
 - IV. Lead the children's ministry at CPC to be a ministry that places a high value on Gospel teaching and learning, catechism, and service (including special service events and weekly service)
 - V. Coach and develop direct reports on overall personal career development
 - VI. Lead weekly children's ministry staff meetings
 - VII. Lead volunteer leaders (including adults, students and parents)
 - VIII. Develop and lead a Children's Ministry Leadership Team (consisting of adults who see themselves as a part of the children's ministry at CPC)
 - IX. Ensure the staff are meeting or exceeding individual and departmental goals (including annual reviews)
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QUALIFICATIONS AND REQUIREMENTS:

Education

- A bachelor's degree is required, while a master's degree from a reformed seminary is preferred

Experience and Skills

- Has a minimum of 3 - 5 years experience in ministry
- Love for and giftedness towards pastoring and leading parents, and couples, as well as their families
- Is able to develop team leadership, effectively supervising the children's ministry staff with specifically assigned roles and recruiting and training volunteer leaders, student leaders, parent leaders and adult leaders to surround the children's ministry
- Is able to develop mentoring and counseling relationships with parents, as well as train volunteer leaders to do the same
- Possesses strong relational skills
- Able to develop and oversee yearly children's ministry budget

Requirements

- All employees must commit to performing their duties in accordance with the stated mission and purpose of the church, CPC Policies and Procedures Manual, and the Westminster Confession of Faith; all

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- employees must be evangelical Christians and active members of an evangelical Christian church
- Evidence a shepherd's heart with a vision and love for redeeming the lost
 - A maturing shepherd of the flock, who loves the Church and her people, he must be committed to the gathering and perfecting of the saints
 - Agreement with the CPC staff covenant
 - Highly relational, outgoing personality
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All of the above duties and responsibilities are essential job functions for which reasonable accommodation will be made. All job requirements listed indicate the minimum level of knowledge, skills and/or ability deemed necessary to perform the job proficiently. The position description is not to be construed as an exhaustive statement of duties, responsibilities, or requirements. Employees may be required to perform any other job-related instructions as requested by their supervisor, subject to reasonable accommodation.
